



## Confident presentation skills

Removing the fear factor from the dreaded presentation.

Everyone feels cautious about having to give presentations. This workshop will blow your worst presentation fears into touch. Average presentations don't get noticed, only the awful and the excellent. We aim to get you noticed for the latter.

1

### Course outline

Planning; Mastering The Tools Of The Trade; Delivery Technique; Cutting Through The Nerves.

2

### Learning outcomes

Evaluate and understand the audience; Using the presentation environment; What makes an impressive presentation that works; Fundamental PowerPoint skills; How to improve your voice, deal with fear and build confidence; How to present with authority.

