



## Effective project management

Giving you the skills to really manage a project.

If up until now you've had to manage projects only with your experience to fall back on, then this is the course for you. It will provide structure, insight, and tools to run projects large or small.

### 1

#### Course outline

Projects what are they for?; First things first; Who's who; The master plan; Budgeting projects; Making the business case; Knocking down brick walls; Concurrent activity; Measuring success.

### 2

#### Learning outcomes

A clear understanding of what makes a good project; How to set a project up for success; How to "sell" a new project concept by making a case; How to spot, analyse and resolve those project problems; How and what to measure for success; How to define scope and stop creep; Some new dedicated project management tools; How to mitigate against risk; How to bring a project to a close.

